

Hele's School

A great place to learn. A great place to grow.



Date as postmark

Dear Parent/Carer

Welcome to Hele's School!

Thank you for choosing Hele's School for your child. I very much look forward to welcoming them to our school and would like to draw your attention to our transition programme, which will take place over the coming weeks.

Next term is the focus of our transition work with our primary colleagues to ensure that our new Year 7 students make a smooth transfer to us in September. Over the coming weeks, Mrs Crawford, Deputy Principal, and the Head of Year 7, Mrs Crosley, will be visiting the Primary Schools to gather information about our new cohort.

Should you have any specific information that you would like us to be aware of please do not hesitate to contact Mrs Crawford or Mrs Crosley at Hele's School. If your contact information changes between now and September, please inform us as soon as possible.

We very much hope that we will be able to hold our Induction Day for students at Hele's School on **Tuesday 5th July**, as well as provide an opportunity for you to meet your child's Tutor and a number of senior staff in the evening. These arrangements will depend on our ability to welcome visitors on site of course and will be subject to guidance from the Department for Education and the Westcountry Schools Trust nearer the time. All families - whether we meet face-to-face or virtually - will receive an induction pack with detailed information on our various procedures. We will write to you again nearer to this date with more specific information and to confirm whether we are able to go ahead safely with these arrangements.

Please find enclosed a School Information booklet for you to retain plus some important paperwork that we would like you to complete and return to us by **Monday 25th April** marked for the attention of the MIS Data office via Hele's Reception.

- **New Admissions Student Forms (please complete and return the whole booklet)**
- **New Admissions Information Pack (please retain this)**

Having this information in advance will ensure that the administration side of your child's transition goes smoothly. **Please note the start date for our new Year 7 students is Monday 5th September 2022.**

Should you have any questions about our transition arrangements, please do not hesitate to contact Mrs Crawford, (Deputy Principal) or Mrs Crosley (Head of Year 7), who will be able to deal with your enquiry. We very much value your contribution as parents and carers to these events and look forward to working in partnership with you over the coming years.

I hope to meet you and your family at one of our forthcoming transition events.

Yours sincerely,

Justine Mason
Principal

Principal: Justine Mason

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