

## SEND Parent Group Minutes

28/06/22



### Present:

Chris McNamara                      Hele's School SENDCo  
Katy Williams                      Year 7 EHCP Parent  
Maria Horton                      Year 8 SEN K and Year 9 EHCP Parent

### Apologies:

Raegan Leather                      SEND Governor

### 1) Agreed the shared vision for the Parent Group

Missions statement agreed:

***Hele's School SEND Parent group believe that every child should have the opportunity to learn and grow alongside their peers optimising their own strengths, enabling them to reach their full potential.***

***When nurture is at the heart of education, barriers are overcome, and children will make academic progress whilst flourishing.***

***Through clear communication and transparency of support, Hele's School will continue to foster and build relationships that have a positive impact on our children.***

***We will endeavour to ensure that all children with SEND are provided with the foundations, educational experiences, and platform that they need to be fully prepared for when they move into adulthood.***

**Action:** Chris McNamara to liaise with IT and create a Parent Group page on the website and add the mission statement.

\*Discussed sending all SEND K/E parents an in-touch message via SIMS in Term 1 directing them to the new SEND parent group web page. A Microsoft Form (survey) to be created asking what parents would be interested in. For example, a Q&A session with EP, CIT, PIAS, CIAG (CSW), ASD Awareness group etc...different agency on a different date and/or a SEND Coffee morning.

**Outcome:** The group will have clear goals and outcomes to work towards and other parents of children with SEND will have an opportunity to get involved and/or get further support.

### 2) Parent access to Provision Map (PM)

Chris McNamara shared parent logins/passwords in May 2022 and created reviews/carried out some trial-and-error functions for SH/PW.

**PM access was given to a)** see the current Learning Plan **b)** comment on review of Learning Plan **c)** Leave a message

#### The Learning Plan:

Great to see what information subject staff are given to support their child. The Learning Plan is concise and to the point.

#### Being able to comment on the review:

Pleasing to see targets that are discussed and reviewed. It gives children a focus area to work on and improve. Parents liked the option to be able to comment on the review and suggest changes to the Learning Plan if needed.

#### Being able to leave a message on PM:

No notifications were given when either the parent or teacher made a comment. So only of use if parents/staff keep checking Provision Map. Parent happy to follow the usual channels (email/phone), should they need to contact the tutor. No need to use this function.

**Action:** Chris McNamara to share feedback with all staff in anticipation for opening up parent access during the next academic year (via SEND in 60 seconds)

**Outcome:** Parents will be aware of how their child is being supported in the classroom, Learning Plans and targets/reviews will become transparent and should they so wish, will allow parents to have some input.

### **3) SEND Information Report**

The Information report was emailed to parents to read through/make suggestions. Katie and Maria fed back prior to the meeting and a final copy was shared and also endorsed by the SEND Governor. \*Special thanks to SH/PW for making the time to send some feedback (quotes) that could be used in the 2022/2023 SEND Information Report.

**Action:** Kerri Hewson to update the website and change the link to the SEND Information Report on the Plymouth POD to ensure that it links to the current document. Kerri Hewson to ensure that all links within the document work.

**Outcome:** The school is meeting statutory requirements - Schools must publish a SEN information report about their provision and support for children and young people with special educational needs and disabilities (SEND). The information to be included in the SEN information report is set out in the Special Educational Needs and Disability Regulations 2014.

**Meeting concluded: 7.45pm**

#### **Next meeting**

**Date:** 27<sup>th</sup> September @ 7pm **\*Invite SEND Governor**

#### **Agenda**

- 1) Introduce Raegan Leather – SEND Governor
- 2) Update on SEND Parent Group webpage
- 3) Share key aspects of the SEND Development Plan
- 4) AOB