

SEND Parent Group Minutes

10/5/22



Present:

Chris McNamara Hele's School SENDCo
Katy Williams Year 7 EHCP Parent
Maria Horton Year 8 SEN K and Year 9 EHCP Parent

Apologies:

Natalia Bridges Year 10 SEN K Parent

1) Shared vision for the Parent Group

Vision statement to include the terminology – nurture, flourish, shared information, transparency, develop and progress.

Action: Chris McNamara to create a vision that can be shared prior to the next meeting.

Outcome: The group will have clear goals and outcomes to work towards.

2) Parent group information on website

In the new academic year (September), inform parents (once again) of the SEND Parent Group (via in touch) and invite volunteers to request to join. Create a Parent Group link the on the SEND tab featured on the School Website, which will share information and minutes of meetings.

Action: Maria and Katy to consider what a 'Parent Forum' aimed to share information would look like. What platform would be most appropriate (discussed social media not being the right place for this to happen). Possibility of sharing a Poll with regards to times/locations and discussed that this could happen in person. * Plan to be implemented at the start of the next academic year.

Outcome: Increased transparency of structures of support in school for all SEN E and K parents. An opportunity for parents to both share information and feedback.

3) Provision Map (SEN K focus)

Chris McNamara shared a presentation outlining the long-term intentions for Provision Map. All agreed that the improvements would further enhance the support and provision for all students on the SEN register and that a gradual implementation process was essential moving forward. It was noted that Provision Map (target setting/reviews) would also further upskill all staff.

Action: Chris McNamara/Kerri Hewson (SEN Admin support) to set Maria and Katy up with a Provision Map log in and password with 'parent access'.

Outcome: Through trial and error we can make a structured plan for the next academic year to share relevant information (Learning Plans and targets/reviews) and demonstrate in school support with parents of students on the SEND register.

Meeting concluded: 7.50pm

Next meeting

Date: 28th June @ 7pm *Invite SEND Governor

Agenda

- 1) Introduce Raegan Leather – SEND Governor
- 2) Feedback on Parent access to Provision Map (Maria and Katy trialling various access settings)
- 3) SEN Information Report – Chris Mc to email out prior to meeting. Maria and Katy to read through, make suggestions (if needed) and get a quote from their child that will feature on next years Information Report.
- 4) AOB

