

# Hele's School

*A great place to learn. A great place to grow.*



Dear Parent/Carer

January 2019

**YEAR 11 SUBJECT PARENTS' EVENING:  
Wednesday 6<sup>th</sup> February 4.00 – 7.00 pm.**

I would like to extend a warm invitation to you to attend the Year 11 Subject Parents' Evening, at which you will have an opportunity to discuss your child's progress with subject teachers.

We use an online appointment booking system to make the process easy and convenient for you; you choose which teachers to meet and your preferred appointment times and details of confirmed appointments will then be emailed to you. Please click on the link on the Hele's School website (under the 'Parents' tab) or alternatively visit <https://heles.parentseveningsystem.co.uk> to book your appointments. If you do not have access to the Internet, please contact the School Reception and staff will be happy to add appointments on your behalf.

Staff will do their best to stick to the appointment times allocated, but it would help the smooth running of the evening if you could bear in mind the following points:

- We allocate five minutes per appointment. If your discussion is likely to overrun significantly, please arrange another time to continue your talk with the teacher.
- Heads of House and Form Tutors are also Subject Teachers. This evening is designed to consider students' progress in their academic lessons. If you wish to discuss a problem or situation that is not directly related to your son/daughter's work, we would prefer you to make an appointment with the Head of House or Form Tutor to meet at another time.

I hope that you will be able to attend the Parents' Evening, and teaching staff look forward to meeting you on the 6<sup>th</sup> February.

Yours faithfully

Mr T Graham  
**Assistant Principal – Assessment and Reporting**

**Principal: Justine Mason**

Seymour Road, Plympton, Plymouth, Devon PL7 4LT  
Telephone: 01752 337193 Fax: 01752 331460

email: [heles.school@plymouth.gov.uk](mailto:heles.school@plymouth.gov.uk) website: [www.heles.plymouth.sch.uk](http://www.heles.plymouth.sch.uk)